TOWN OF LITTLE COMPTON EMPLOYMENT APPLICATION

Personal Information	NameLast	First	Middle	Date		
		Street	City	State	Zip	
	Phone					
Work	Position or kind of work: Describe any prior experience in this kind of work					
	Describe any formal schooling or training for this work					
	List any licenses, security or bonding clearance or certificates you may have					
	Office skills (i.e. typing, machine operation)					
	Referral Source Friend Relative Employment Agency Other State name of agency/individual					
Available For Work		workilable for work				
	Will you work ove	Will you work overtime On occasion if necessary? Yes No Will you work extra days in the week if necessary? Yes No				
	Do you have any continuing military obligations such as National Guard or Reserve which might affect your work schedule? Yes No Do you plan to work elsewhere or attend school while working here? Yes No					
Use addition	al sheets for any explana	ntions you may wish	to give about ans	wers given below:		
Present Employment	Are you presently empl	oyed?YesN	То			
	How much advance notice do you wish to give to your present employer?					
	Do you authorize us to contact your present employer as a reference? Yes No					

Prior Events	Have you ever worked for the Town before? Yes No Do you authorize us to contact your previous employers for references? Yes No Have you earned any pension or retirement credits other than Social Security in any prior employment? Yes No Have you ever been discharged for cause? Yes No				
Other Personal Data	Do you have any friends or relatives working for the Town?				
	Hobbies/Interest				
Citizenship	Can you, after an offer of employment, submit a birth certificate or other proof of U.S. citizenship? Yes No If not, are you legally permitted to work in the U.S.? Yes No If you are a citizen of the United States and are hired to work, you may be required within 3 working days to furnish documentation that you are a legal resident and are legally entitled to work in the U.S.				
Education	If this information is included on an attached resume, please disregard this section.				
& Training	High School	Name of Last High School			
Education continued	College or University	Name	_ _ _ Date left		
Other (Graduate, Trade School, Correspondence School, etc.)		Name Location Length of course Was course completed? Subject Scholarsh	_ - Date		

Employment and US Military Service Record COMPLETE THIS SECTION even if you have attached a resume. Give a complete account of your full-time employment. Begin on the first line with your **PRESENT** or most recent position and work back.

1. Employer	Supervisor's Name				
Address			Phone		
Main duties					
From	To	Starting pay	Leaving pay		
Why did you	ı leave?				
2. Employer	•	Supervisor's Name	e		
Address			Phone		
Main duties					
From	То	Starting pay	Leaving pay		
Why did you	ı leave?				
3. Employer	•	Supervisor's Name	e		
Address			Phone		
Main duties					
From	To	Starting pay	Leaving pay		
Why did you	ı leave?				
Personal	Information in this section is red	quired only after employmen	t.		
	Person to notify in case of emer Phone				
	Name of spouse (if any) Phone				

Certificate of Applicant (Read carefully before signing)

All information provided by me is true and correct to the best of my knowledge. I understand omissions or misrepresentations may be cause for rejection or if employed, may be just cause for subsequent dismissal. I hereby authorize any former employer, person, firm or corporation listed hereon including this company to answer any and all questions and agree to hold all persons harmless for giving any and all truthful information within their knowledge or records. I understand this is a preliminary application and not a contract to employ me. Furthermore, in the event I am employed, my employment shall be completely voluntary and

	may be terminated at will at any time upon notice by either myself or the Town. I agree comply with all reasonable rules of the Town as a condition of continued employment. event the Town advances me money or other things of value, or I otherwise become financially indebted to the Town, I agree to repay the Town and also that any wages due upon termination may be offset by payroll deduction against any such monies due the T		
	Signature of applicant	Date	
	Qualified applications receive equal consideration. A excluding any applicant due to his or her race or color gender identity or expression, disability, age or coun law or regulation. "AN EQUAL OPPORTUNITY E	or, religion, sex, sexual orientation, try of ancestral origin, as prohibited by	
Additional Information			
	If the box to the left is checked, please answer additi	onal questions on the attached addendum	